Maylaa Alhussami

WordPress & Elementor Website Designer

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PROFESSIONAL SUMMARY

Detail-oriented WordPress & Elementor Pro Website Designer with over three years of professional experience in creating, customizing, and maintaining high-quality WordPress websites. Proficient in using Elementor Pro, Astra templates and WPForms to build visually appealing, user-friendly sites. Combines strong technical troubleshooting skills from previous technical support roles with excellent project management and communication abilities to deliver results in fast-paced environments.

WORK EXPERIENCE

WordPress & Elementor Pro Website Designer (Freelance/Intern)
Self-Employed / Portfolio Projects
April 2022 – Present

- **Website Creation:** Developed multiple WordPress sites from scratch using Elementor Pro and Astra templates, ensuring modern design and responsive layouts.
- **Customization & Updates:** Modified existing pages to improve functionality and aesthetics while maintaining consistency with brand guidelines.
- **Form Integration:** Integrated WPForms for client engagement, improving site visibility and usability.
- **Documentation & Collaboration:** Maintained detailed records of design changes and used project management tools to track tasks and deadlines.
- **Technical Support:** Provided ongoing support and troubleshooting to resolve website issues quickly and efficiently.

Administrative Assistant Trainee
Algonquin College, Ottawa, ON
September 2024 – Present

- Developed organizational and administrative skills through coursework and practical projects.
- Proficiently utilized Microsoft Office Suite to create and maintain documentation, manage schedules, and organize meetings.
- Strengthened ability to handle confidential information and maintain accurate records.

Technical Support Trainee

PROJECTS & PORTFOLIO

Demo WordPress Websites:
Portfolio available at:
https://mayla.websphere.space

EDUCATION

Algonquin College
Ottawa, ON
02/2025

Office Administration

St. Clair College of Applied Arts And Technology
Windsor, ON
04/2023

Mobile Applications Development

St. Clair College, Windsor, ON
January 2021 – April 2023
- Diagnosed and resolved technical issues for clients in a supportive and efficient manner.
- Gained strong problem-solving and conflict resolution skills through collaborative projects.
- Learned to adapt to new technologies and work effectively in team environments.

Technical Support Trainee
St. Clair College, Windsor, ON • January 2021 – April 2023
- Diagnosed and resolved technical issues, enhancing user experience and minimizing downtime.
- Developed problem-solving skills and adaptability, which translated into effective website troubleshooting and maintenance.
- Collaborated with team members to implement system improvements and ensure smooth project execution.